



WEST BRETTON CRICKET CLUB

Established 1907
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Transport & Travelling with Children Policy

Approved by: Management Committee

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Status of this Policy

This policy is adopted by the Management Committee pursuant to its powers under the West Bretton Cricket Club Constitution. It must be read consistently with the Constitution and with applicable law, ECB, Cricket Regulator, league and competition requirements.

Where an internal governance conflict arises between this policy and the Club Constitution, the Constitution shall prevail.

Change History

Version	Date	Description of Change	Author	Approved By / Date
1.0	21/08/2026	Initial draft	Tony Rushforth	



Purpose

This policy establishes arrangements for the safe transport of children participating in West Bretton Cricket Club activities.

It applies to training, matches, festivals, tournaments, representative activities and other Club events

Parental Responsibility

Parents and carers are responsible for arranging the safe transport of their child to and from cricket activities.

The Club does not normally undertake responsibility for transporting children.

This reflects the ECB's published position that full responsibility for travel arrangements rests with parents/carers and that coaches, staff and volunteers should not normally transport children to or from cricket activities.

Parents/carers should therefore not assume that a coach or other Club volunteer will provide transport.

Shared Arrangements Between Parents

Parents/carers may make private transport arrangements between themselves.

Such arrangements are private agreements between the parents/carers concerned and are not normally organised or supervised by the Club.

Coaches and Volunteers Who Are Also Parents

The Club recognises that many coaches and volunteers are also parents.

Where a parent who happens to be a Club volunteer transports children as part of a private parental arrangement, appropriate common sense and safeguarding principles should be followed.



Any regular arrangement that could reasonably be regarded as Club-organised transport should be discussed with the Club Safeguarding Officer.

Club-Organised Transport

Where the Club exceptionally organises transport, appropriate arrangements will be put in place.

Any transport organised in the name of West Bretton Cricket Club must be authorised by the Management Committee or by a Club officer or other person acting under authority delegated by the Management Committee.

These should include:

- Parent/carer permission;
- Suitable supervision;
- Appropriate vehicles;
- Legally licensed drivers;
- Appropriate motor insurance;
- Seat belts for passengers;
- Appropriate child restraints where legally required;
- Clear collection and destination information; and
- Emergency contact details.

The Club will seek to avoid situations in which a single adult is routinely alone in a vehicle with an unrelated child.

Where transport is organised by the Club, appropriate insurance arrangements must be confirmed. Where the activity may create an insurance responsibility for the Club, the Treasurer should be consulted in accordance with clause 7.3 of the Club Constitution.

Away Fixtures and Events

Where possible, parents/carers should receive reasonable advance notice of away fixtures, competitions, festivals and other activities requiring travel.

The ECB recommends providing planned travel details early so that parents/carers can make appropriate arrangements.

Permission

Where a child participates in a Club activity involving Club-organised travel, appropriate parent/carers permission must be obtained.

Relevant emergency and medical information should be available to the responsible Club official.

Personal, emergency and medical information collected or accessed for travel purposes must be handled in accordance with the Club's Privacy and Data Protection Policy and only made available to those who reasonably require it.

Emergency Situations

In an emergency, the welfare of the child takes priority.

Where urgent medical attention is required:

- Emergency services should be contacted where appropriate;
- Parents/carers should be contacted immediately;
- Appropriate safeguarding principles, including avoiding unnecessary one-to-one situations, should be followed wherever reasonably practicable; and
- Parents/carers should be asked to meet the child at the destination.

ECB transport guidance specifically recognises that emergencies may require transport and advises adherence to the safeguarding "Rule of Two" where possible.

Late Collection

Parents and carers must make reasonable arrangements to collect children promptly.

If a child is not collected:

1. The responsible coach or volunteer should attempt to contact the parent/carers.
2. Alternative authorised emergency contacts may then be contacted.
3. The child should remain appropriately supervised.

4. Two adults should remain where reasonably possible.
5. The child should not ordinarily be taken home by a coach or volunteer.
6. Persistent late collection should be reported to the Club Safeguarding Officer.
7. If no responsible adult can be contacted and concern for the child's welfare develops, appropriate safeguarding advice should be sought.

Behaviour During Travel

Children and adults travelling as part of a Club-organised activity are expected to behave appropriately and follow reasonable safety instructions.

Seat belts must be worn where fitted and required.

Behaviour during Club-organised travel remains subject to the Club's applicable Codes of Conduct.

Where alleged misconduct by a member, guest or volunteer requires formal disciplinary action, it will be dealt with under the Club's Complaints and Disciplinary Procedure and section 8 of the Club Constitution.

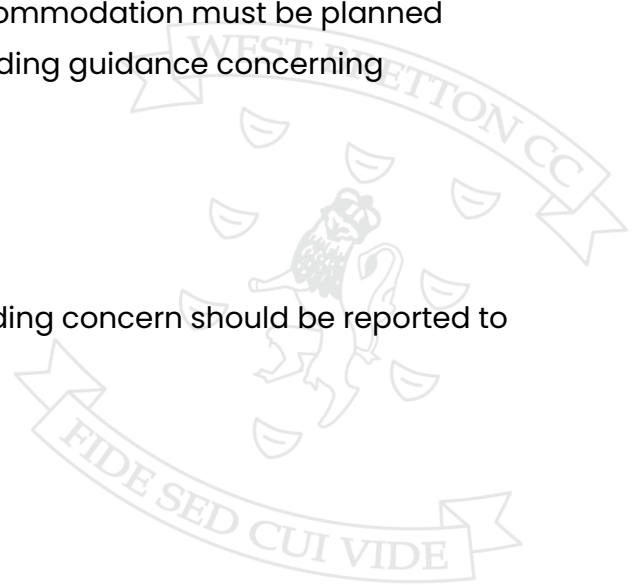
Where the matter raises a safeguarding concern, the Club's Safeguarding Policy and applicable ECB safeguarding procedures will take precedence.

Overnight Trips

Any Club-organised activity involving overnight accommodation must be planned separately in accordance with current ECB safeguarding guidance concerning managing children away from the Club.

Reporting Concerns

Any transport arrangement that creates a safeguarding concern should be reported to the Club Safeguarding Officer.



For the purposes of this Policy, the Club Safeguarding Officer is the officer referred to as the **Club Welfare Officer** in clause 5.3(d) of the Club Constitution.

